

# PROGRAMME UPDATE MEETING

M1 APPRENTICESHIP PROGRAMME – PARIS CAMPUS

PUM#3 TUESDAY 27TH MAY 2025

# L'ÉQUIPE SUR LE CAMPUS DE PARIS



**DIANA  
GOLD**

Campus Manager

[diana.gold@ext.rennes-sb.com](mailto:diana.gold@ext.rennes-sb.com)



**JONATHAN  
BAYLET-GUINET**

Responsable  
Logistique et  
Technique

[jonathan.baylet-guinet@rennes-sb.com](mailto:jonathan.baylet-guinet@rennes-sb.com)



**MAËLLE  
PY**

Coordinatrice des  
études

[maelle.py@rennes-sb.com](mailto:maelle.py@rennes-sb.com)



**MYRIAM**

Agent d'accueil  
**MATIN**

[mgx-paris@rennes-sb.com](mailto:mgx-paris@rennes-sb.com)



**ROLPH**

Agent d'accueil  
**APRES-MIDI**

[mgx-paris@rennes-sb.com](mailto:mgx-paris@rennes-sb.com)



**Ljupka Naumovska**  
Director of Master  
Programmes



**Valérie Unvois-Serrand**  
Learner Success  
Coordinator



**Patricia Brunet**  
Education Officer  
M1



**Penny Harrison**  
Learner Success Manager



**Agnès Révéreault**  
Community Life Coordinator



**Laetitia Melcer**  
Education Officer  
M2

# Chapter 1

-

Semester 8 Examination  
period

# S8 EXAMINATION SCHEDULE

## Semester 8: February 2025 - July 2025

PERIOD	EVENTS
Monday 2nd and Saturday 06 <sup>th</sup> June [*]	Final Examinations for Semester 8
Monday 7 <sup>th</sup> July to Saturday 11 <sup>th</sup> July	<u>Resit</u> Examination period Semester 7 and/or 8 modules

# FINAL EXAMINATION SCHEDULE

2	3	4	5	6
14:00 - 17:00 - FI410E_2_ALT_01_01_25 - Written exam - RSB_RENNES - Classroom_B1-234 - 66727009 - Corporate Finance_GR01	09:00 - 12:00 - FI403E_ALT_0101_25 - Written exam - RSB_RENNES - Classroom_B1-220 - 66729429 - Financial Analysis_GR01	09:00 - 12:00 - EC412E_ALT_0101_25 - Written exam - RSB_RENNES - Classroom_B1-226 - 66731104 - Financial Economics_GR01	09:00 - 12:00 - RM401E_ALT_0101_25 - Written exam - RSB_RENNES - Classroom_B1-226 - 66731615 - Research Methods_GR01, Research Methods_GR02	IF

Mon 6/2	Tue 6/3	Wed 6/4	Thu 6/5	Fri 6/6
LSCM		09:00 - 11:00 - IS416E_ALT_0101_25 - Written exam - RSB_RENNES -	09:00 - 12:00 - RM401E_ALT_0101_25 - Written exam - RSB_RENNES - Classroom_B1-226 - 66731615 - Research	

W23	Mon 6/2	Tue 6/3	Wed 6/4	Thu 6/5	Fri 6/6
08					
09		09:00 - 12:00 - MK447E_ALT_0101_25 - Written exam - RSB_RENNES - Classroom_B1-222 - 66730229 - Omni-channel	09:00 - 12:00 - MK422E_ALT_0101_25 - Written exam - RSB_RENNES - Classroom_B1-222 - 66731473 - Marketing	09:00 - 12:00 - RM401E_ALT_0101_25 - Written exam - RSB_RENNES - Classroom_B1-222 - 66731581 - Research	
10					
11					
12					
13					
14					
15					
16	14:00 - 17:00 - MK449E_ALT_0101_25 - Written exam - RSB_RENNES - Classroom_B1-230 - 66727102 - Integrated Online				

# ANNUAL EXAM BOARD & ENROLMENT FOR NEXT YEAR

2 <sup>nd</sup> June - 6 <sup>th</sup> June 2025	Examination period	On campus
25 <sup>th</sup> June 2025	Annual Exam Board	WebRise: <i>Education / M1 Exam Board &amp; WebRise / Education / Transcripts</i>
7 <sup>th</sup> - 11 <sup>th</sup> July 2025	<u>Resit examination period for semester 7</u> <u>Resit examination period for semester 8</u>	TBC
22 <sup>nd</sup> July 2025	Post-resit Exam Board	WebRise: <i>Education / M1 Exam Board &amp; WebRise / Education / Transcripts</i>

# Chapter 2

–

What relevant pages to  
consult in your  
Student Handbook this  
month?

# MASTER 1

# APPRENTICESHIP

# RENNES & PARIS CAMPUS

# 2024-2025

# STUDENT HANDBOOK

Master 1 - Course list & Student Handbook –

Aloha Student Support

## TABLE OF CONTENTS

CHAPTER 1 / Who can I contact for information?	5
1.1 ALOHA.....	5
1.2 The Welcome Office.....	5
1.3 "Feel Good".....	6
1.4 The Education Assistant.....	6
1.5 Faculty Members.....	8
1.6 The main communication channels.....	10
1.7 What are the learning tools at my disposal at Rennes School of Business?	10
CHAPTER 2 / Programme Information	10
2.1 What is the mission of each Master programme?	10
2.2 What are the Postgraduate Learning Objectives?	11
2.3 Where can I find an overview of my course programme and my modules?	11
2.4 How are the semesters in Rennes School of Business organised?	12
2.5 What documents will I be given during my studies?	13
2.6 Attendance in class.....	13
2.7 How will I be assessed?.....	16
2.8 What do I need to know about the Final Examinations?	17
2.9 Assurance of Learning and Quality Enhancement.....	17
CHAPTER 3 / Academic requirements for the Master programme	18
3.1 What is the marking system used at Rennes School of Business?	18
3.2 How can I appeal and what can be appealed?	18
3.3 Academic Integrity Policy for Assessments.....	19
3.4 What are my rights as a student?	20
3.5 What is a Disciplinary Hearing?	22
3.6 The Final Exam Board.....	23
3.7 Master Degree requirements.....	24
3.8 Career Passport.....	24
CHAPTER 4 / What do I need to know about the Career centre?	25
4.1 Experimental period in a company / internship.....	25
4.2 Career Passport.....	26
CHAPTER 5 / The Exchange Abroad.....	28
Appendix 1: Key dates for students on the Paris Campus.....	29
Appendix 2: Key dates for students on the Rennes Campus.....	31
Appendix 3: Fees table.....	33
Appendix 4: Academic Integrity Policy for Assessments.....	34

### 3.1 WHAT IS THE MARKING SYSTEM USED AT RENNES SCHOOL OF BUSINESS?

Marking is culturally based: practices are thus different from one country to another. The grading system shown in the table below is used for all assessments at *Rennes School of Business*. It is based upon the ECTS standards.

DEFINITION	ECTS GRADE	EQUIVALENT as %	GPA
<u>Excellent</u> - Outstanding performance with minor errors	A	70-100	5
<u>Very good</u> - Above average standard, but with some errors	B	65-69	4
<u>Good</u> - Generally sound work with a number of notable errors	C	58-64	3
<u>Satisfactory</u> - Fair but with significant shortcomings	D	50-57	2
<u>Acceptable</u> - Performance meets the minimum criteria	E	40-49	1
<u>Fail</u> - Insufficient knowledge of the subject	Fx	30-39	0
<u>Fail</u> - Inadequate and fragmentary knowledge of the relevant techniques and principles or failure to complete the required work - Considerable further work is required - the module must be retaken in its entirety	F	<30	0

The pass grade for obtaining the credits for a module is set at E or D, depending on the module.

Please note that all grades are submitted to an Assessment Committee before each Exam Board and can be subject to moderation. Furthermore, continuous assessment grades which are published on your WebRise during the semester are provisional grades and can be subject to change due to the moderation process.

# ACADEMIC EXPECTATIONS TO VALIDATE A SEMESTER /YEAR

Requirements for Specialization Modules				
Condition	Exam Board Decision	Resit Periods	Post-Resit Results	Post-Resit Exam Board Decision
GPA $\geq$ 2 without Grade(s) Ex or F	APR [Allowed to Progress]	N/A	N/A	N/A
GPA $\geq$ 2 with Grade(s) Ex or F	RST [Resit] if permitted by the Exam Board You will have to resit any failed modules during the corresponding Resit period	Semester 7 & Semester 8 7 <sup>th</sup> - 11 <sup>th</sup> July 2025	GPA $\geq$ 2 without Grade(s) F  OR GPA $\geq$ 2 with Grade(s) F	APR [Allowed to Progress]  RPP [Repeat Part of the Programme + additional fees] * You will have to register and resit any failed modules
GPA $>$ 1.7 and $<$ 2 with Grade(s) Ex and/or F	RST [Resit] if permitted by the Exam Board You will have to resit any failed modules during the corresponding Resit period	Semester 7 & Semester 8 7 <sup>th</sup> - 11 <sup>th</sup> July 2025	GPA $>$ 1.7 and $<$ 2 with or without Grade(s) F  GPA $\geq$ 2 with Grade(s) F  GPA $\geq$ 2 without Grade(s) F	RYP [Repeat the Year + additional fees] * or RPP [Repeat Part of the Programme if it concerns one semester only + additional fees] * You will have to retake the semester for which you obtained a GPA $<$ 2 and will have to attend all the required classes and complete all the continuous assessments and Final Examinations  CPR [Allowed to Progress under Condition] You will have to validate the failed Module(s) by doing a resit exam during the resit session of the following academic year.  APR [Allowed to Progress]
GPA $>$ 1.7 and $<$ 2 without Grade(s) Ex or F	RYP [Repeat the Year + additional fees] * or RPP [Repeat Part of the Programme if it concerns one semester only + additional fees] * You will have to retake the semester for which you obtained a GPA $<$ 2 and will have to attend all the required classes and complete all the continuous assessments and Final Examinations			

# NOTE DU CFA

## IMPORTANT / CHANGEMENT CONTACT MAITRE D'APPRENTISSAGE

Pour informer d'un changement de Maitre d'apprentissage voici le process à suivre :

- > il faut que vous remplissiez le formulaire suivant : <https://forms.office.com/e/PAq4UjGafA>
- > et il faut que le service RH de votre entreprise d'alternance édite un avenant à votre contrat/CERFA initial à transmettre à leur OPCO et/ou à l'organisme qui a enregistré le contrat/CERFA d'origine. Avec copie à l'Ecole de cet avenant.

## PROCHAINES ETAPES / SUIVI PROFESSIONNEL DE VOTRE ALTERNANCE

Si vous avez bien réalisé votre 2<sup>ème</sup> rendez-vous de suivi avec votre Maitre d'apprentissage et votre Tuteur Ecole : vous êtes dans les temps !

Sinon, organisez et réalisez ce rendez-vous de suivi au + vite, le délai est dépassé !

Ensuite, les prochaines étapes sont les suivantes :

> **BAROMETRE Mi-juin** : vous allez recevoir un questionnaire **"Baromètre"** : 4-5 questions afin de savoir si tout va toujours bien pour vous.

***Si ça ne va pas, et que vous avez besoin que votre Tuteur Ecole, ou l'Ecole, vous contacte = possibilité de nous alerter.***

***Sinon, juste nous confirmer que tout va bien via ce "Baromètre".***

> **EVALUATION Fin juin** : votre Maitre d'Apprentissage va recevoir un mail contenant le lien d'accès à votre formulaire d'évaluation qu'il devra remplir pour évaluer votre expérience professionnelle d'alternance de l'année.

***Pas d'action à mener de votre part pour cette étape : juste rappeler à votre Maitre d'apprentissage qu'il doit réaliser cette étape d'évaluation, et vous assurer que c'est fait avant fin juillet. Et vous pouvez préparer cette évaluation avec votre Maitre d'apprentissage en réalisant avec lui(elle) une pré-évaluation de votre année d'alternance.***

# Chapter 3

–

Reminder of tasks during  
the summer...

# LINKEDIN LEARNING



Please consult the Linked In Learning opportunities to develop your knowledge and get certifications to boost your profile.

# LINKEDIN LEARNING



⇒ Feel Good ⇐ ∨



Gender-Based & Sexual Violence Prevention Training

Formation de sensibilisation aux violences sexistes et sexuelles

# MESSAGE FROM THE CAREER CENTRE

As part of our ongoing efforts to support students in their career development, we're pleased to let you know that we've just launched **Graduates First** — a platform designed to help students prepare for Online Job Assessments (aptitude tests, video interviews, behavioral assessments, etc.).

## **What's in it?**

Over 50 full aptitude tests (Numerical, Verbal, Logical) with detailed solutions and performance analysis;

60 AI-analyzed video interviews to improve your interview skills and techniques;

2 Situational Judgement Tests (SJT) to assess and develop your behavioral competencies;

A Personality Questionnaire to understand the traits employers are looking for;

Game-Based Assessments to get familiar with innovative recruitment methods.

## **Goal**

To help students get ready for recruitment processes and boost their chances of success.

## **Access**

Students can log in via the Rennes SB SSO to get free access to the full suite of tools.

[Rennes School of Business - Graduates First](#)

# CAREER CENTRE

**GF** Job Assessment Experts | **Aptitude Practice Tests** Numerical, Situational, Personality | **Digital Assessments** Game Assessments, Video Interviews | **2025 Employer Job Guides** 100+ Top Employers | **Resources** Job Advice, Interviews



RENNES SCHOOL OF BUSINESS  
UNFRAMED THINKING

## Welcome to Rennes School of Business Online Assessments Portal

Use your Rennes SB email address to access free assessments offered by your Career Services.

**LOGIN**



Join thousands of satisfied students from 150+ universities and business schools who use our solutions to get their job first time

Making us the Most Trusted & Complete Practice Test Service Provider on the Market.

Rennes School of Business | Employers Job Assessments Tips

## Rennes School of Business - Graduates First

# ENGLISH LANGUAGE PROFICIENCY

To graduate next year, you will need to submit proof of English Language proficiency [one of the 3 following tests]:

TOEIC	TOEFL	IELTS
800	80	6,5

# Chapter 4

–

Looking forward to  
September...

RENNES SB UNITED

# WELCOME (BACK) DAYS

PARIS CAMPUS

8<sup>th</sup> September 2025



RENNES  
SCHOOL  
OF BUSINESS

UNFRAMED THINKING

# Chapter 5

—

A huge thank you to your  
Student Reps !



**BECOME A  
STUDENT  
REPRESENTATIVE**



**STUDENT REPRESENTATIVES**  
BY BENNES SB

# STUDENT REPRESENTATIVES – M1 FT RENNES & PARIS

<b>NAME</b>	<b>PROGRAMME</b>
Rajas KHADSE	DMM
Hugo THYBOYEAU	IF
Nolan CAUSER	LSCM

# ONLINE RESOURCES



PLEASE NOTICE THAT SOME ARTICLES ARE RESTRICTED.  
INSURE TO SIGN IN WITH YOUR RENNES-SB ACCOUNT TO ACCESS THE FULL CONTENT!  
CLICK ON "SIGN IN" (TOP RIGHT), THEN "CONTINUE WITH SSO".  
CULTIES TO LOGIN OR TO FIND AN ANSWER, PLEASE SEND YOUR REQUEST VIA "CONTACT US" OR "MAKE AN APPOINTMENT".

	<b>WELCOME OFFICE</b> Flash news & Information about administrative procedures, accommodation, campus, etc.	<b>BIM 1/2/3 BACHELOR IN MANAGEMENT</b>
--	--	---

## MASTER 1 & MASTER 2

Full-Time and Apprenticeship Programmes in Rennes and Paris

### COMMUNICATION

Master 2 Offer AY 2025/2026- Rennes Campus

PUM #1 - M1 Apprenticeship Rennes & Paris

PUM #1 - M1 Full-Time Programmes Rennes & Paris

PUM #1- M2 Full-Time Programmes Rennes

PUM #1- M2 Apprenticeship Rennes & Paris

### COURSE LIST & STUDENT HANDBOOK 2024-2025

Master 1 - Course list & Student Handbook

Master 2 - Course list & Student Handbook

### KEY CONTACTS

Master - Key Contacts

### ADMINISTRATIVE REGISTRATION & EDUCATIONAL INFORMATION

Communication from your Studies Manager

PGE3 - Re-registration for 2024/2025



# ONE QUESTION, ONE PLACE – ALOHA SQUARE

aloha.rennes-sb.com



# WOULD YOU LIKE TO ASK A QUESTION ?

M1 Apprenticeship Programmes -  
Paris PUM #3 Tuesday 27th May



**RENNES  
SCHOOL  
OF BUSINESS**

**UNFRAMED THINKING**