# HOW TO PAY THE CVEC (Student Life and Campus Contribution)





# 1st STEP :

Create your account on « Mes services »

# Click on the link bellow !

https://www.messervices.etudiant.gouv.fr/envole/enregistrement



#### **CREATING A NEW PROFILE - STEP 1**

Indicate the same first and last names in the same order as the information given at the time of your admission to Rennes School of Business

#### Identity





#### @ Email address

Email address \* (name@example.com)

Email address verification \* (name@example.com)

#### Nerification code

Verification code to be copied below \*



# Please tick this box

#### National Student Identification

The INE (National Student Identification) or BEA number: It appears on your student card or on the baccalaureate transcript, or on the baccalaureate registration confirmation form.

#### INE number \*

If you have an INE (National Student Identification) number and this number is not accepted, please check "I don't have an INE number"

If you do not have an INE number (you come from abroad or you are enrolled in an institution not dependent of the National Education), you must provide proof of your registration in French higher education for the current or future academic year or an internship certificate in France.

An email from the Crous stating that you have been offered a temporary stay in a student hall, is accepted as proof.

I don't have an INE number



# Check the email you have received on your email address

You have applied for a creation of profile on messervices.etudiant.gouv.fr.

If you are at the origin of this operation, in order to guarantee the authenticity of your email address, here is the verification code to be reported in the registration form:



NB: if you do not reach the end of the registration process, you will have to start the registration again from the beginning (the verification code is valid only for the current procedure).

Best regards, The team of messervices.etudiant.gouv.fr This is the confirmation email that you will receive, containing the code to verify that your email address is working



COLATING:		ONELLE	G 1 E D 9
- N.E.A. 1119-9-1	- 19 - 77 - 6		

@ Email address verification

An address verification code has been emailed to you.

Email address \* (name@example.com) celine @rennes-sb.com Verification code \*

GJAPIM



#### **CREATING A NEW PROFILE - STEP 3**

in the drop down list

#### Institution

If you do not yet know your institution or if it does not Profile".	appear in the list, you can leave "Other" as institution. You can modify it later in "My
Academic year : 2025/2026	
□ Not registered to date in an institution	× Clear all fields
□ Institution abroad	
Department	Etablissement *
Select a department	Other 2
	If you enter at least 3 letters in 'Institution', the list of institutions will be filtered.
. Select « ILLE ET VILAINE »	2. Select «RENNES SCHOOL OF BUSINESS»



## Create your account online - Download your documents

#### City of Study

Enter the postal code or the name of your city of study or your planned study city (or French city of attachment in case of establishment abroad) \*

-- Select your city of study --

Student situation

This registration will be verified. If your supporting documents are not valid, your account will be blocked.

Proof of identity \* (PDF, JPG, PNG format, 10Mo maximum for all PCs)

Browse...

No file selected 粩

This proof must be in your name, with photo. This proof can be either your identity card, your passport, your driving license.

\* Please upload the copy of your passport /ID



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Cellphone *		Phone	
•		•	
The cellphone number	can be used to send the security code		
in the event of a reques password.	t to modify your email address or		
Address *			
Address			
City *	Postal code *	Count	ry *
		FR	ANCE
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Select civility	~	
Email address	Cellphone	Phone
	•	•
Postal code	City	Country
		Select a country
Cancel		



### Check the confirmation email you have received

#### [MesServices.etudiant.gouv.fr] Compte créé avec succès / Account created successfully

#### Traduire le message en : Français | Ne jamais traduire à partir de : Anglais

noreply@messervices.etudiant.gouv.fr À : Vous

> échéant, vous recevrez un email d'informations vous invitant à compléter les informations transmises .

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Your account has been created on messervices etudiant.gouv.fr with INE number

You can now sign in with the following credentials:

Username:

Please follow this link to set your password and complete the registration process

The opening of an MSE account is reserved for students enrolled or that will enroll in a course delivered by a French educational institution. Your account may be deactivated later if the information is not sufficient to justify your status as a student or future student. If necessary, you will receive an information email inviting you to complete the information transmitted.

Best regards, The team of messervices.etudiant.gouv.fr



If you encounter difficulties in identifying yourself on messervices etudiant gouv fr, you can request assistance via the assistance form

In accordance with the general data protection regulations, you have the right to information, access, rectification, information concerning you, erasure, portability, the right to object or to limitation of data processing. To exercise your rights or for any question on the processing of your data in this system, you can contact the by email or by post.

> **RENNES** SCHOOL

BUSINESS

**UNFRAMED THINKING** 

Information on personal data (GDPR)

# 2<sup>nd</sup> STEP :

# Pay your CVEC tax

# Click on the link bellow !

https://www.messervices.etudiant.gouv.fr



**^** 

Follow us 😝 🍞 etudiant.gouv.fr

Registration Sign in

# 1. Click on CVEC étudiant MesServices.etudiant.gouv.fr

#### **YOUR SCHOLARSHIP**



# FINDING ACCOMODATION



# SCHOLARSHIP APPLICATION (DSE) 2023-2024

₩ -

To apply for a scholarship for the 2023-2024 academic year, students and future students must complete the student social file.

As in previous years, all complete applications must be submitted before the end of the campaign on May 31.

Consult "le Guide de l'étudiant" for more information.

#### CVEC - CONTRIBUTION OF STUDENT LIFE AND CAMPUS

Each student in initial training in a Higher education institution must pay CVEC to register in his/her institution: the CVEC certificate will be required to finalize your registration.

The acquittal procedure, by payment or by claiming the right to exemption, for registrations for the 2023-2024 academic year, is possible more 17 May 2023.

> RENNES SCHOOL BUSINESS UNFRAMED THINKING



#### Pay online

To pay your CVEC from your computer or smartphone, use your bank card. If you don't have a credit card, you can use someone else's.



#### Pay in cash

If you are unable to pay your CVEC online, go to a post office counter to pay in cash. Management fees will be charged.

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#### Get reimbursed

You have paid your CVEC while :

- You are a scholarship holder
- You are entering a case of exemption
- You are enrolled in a course that does not require payment of the CVEC

The application campaign for the CVEC refund for the year 2023-2024 will be open from1 September 2023 to 31 May 2024

The application campaign for the CVEC refund for the year 2022-2023 has been closed since 31 May 2023. You can no longer be reimbursed.



#### Pay by credit card

#### Pay in cash

# Pay your CVEC - Check your informations

Before proceeding to obtain your CVEC certificate, please check your personal data collected at your connection :

#### WARNING: Check your civil status (SURNAME, First name and date of birth) as the certificate cannot be modified after it has been issued .

	Identity data recovered - Modify
	Current INE number :
	Civility :
	Surname : POTTER
	Name in use :
)	First name : HARRY
	Middle name : none
	third name : none
	Date of birth :
	Recovered contact data - Modify
	Email address :
	Fixed telephone number : none
	Mobile phone number :
	I have read and accept the terms and conditions detailed in Personal Data Information
	CONTINUE



You are here : Homepage > Obtaining a certificate (city of the establishment)

# **MY CERTIFICATE**

The Student Life and Campus Contribution (CVEC) is collected by the Crous.

The Student Life and Campus Contribution (CVEC) is collected by the Crous. Every student registered in initial training at a higher education institution must pay it before registration at his or her institution, either by payment or exemption. Tous les champs suivi d'une astérisque sont

obligatoires.



Enter the postcode or the name of your city of study (information obligatoire)

Rennes (35000)

SUBMIT

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Step 2 : How to pay?

# **METHODS OF PAYMENT**

There are three ways of paying the CVEC:

- payment by credit card with immediate delivery of the certificate ;
- payment in cash, at the counter of a post office in France (2 working days after payment for the certificate to be issued, open from 1 June 2022);
- payment by credit card by another person.

Attention: future scholarship holders awaiting notification of a scholarship. You must first pay the CVEC and then apply for reimbursement after you have obtained your right to a scholarship for the academic year 2024/2025 Once you have obtained your tax-exempt status, you will be able to claim a refund.

Refugees, beneficiaries of subsidiary protection, asylum seekers You can apply for an exemption. If your request for exemption is accepted, a certificate will be issued.

*If you think you are a Scholarship holder " (scholarships managed by the Crous), click on this link to check :* <u>Check social criteria scholarship status (only for French Students and residents)</u>

#### Online payment: credit card

Quick and secure, payment by credit card allows for the immediate delivery of your certificate of payment.



PROCEED TO PAYMENT

Secure payment (3DSecure Visa or Mastercard procedure)

Payment by someone other than me (by credit card)

# SUMMARY

#### **MY CROUS**

My CVEC will be managedby the CROUS de Rennes Bretagne.

#### **AMOUNT OF PAYMENT**

#### 103 euros

NB: the amount of the CVEC is unique, whatever your institution or level of study.











La solution de paiement de la Direction Générale des Finances Publiques.

 Informations sur la dette
Établissement : CENTRE REGIONAL DES OEUVRES UNIVERSITAIRES ET SCOL
Rue: 7, PLACE HOCHE CS 26428
Code postal: 35002
Référence de la dette : CVEC200000REN2TFRJWS920001
Montant : 103 euros
Adresse électronique :
Choix du mode de paiement
Payer par carte bancaire
RENNES
SCHOOL
ōBUSINESS

You can now download your certificate and upload it on your WebRISE !

RENNES

SCHOOL

**BUSINESS** 

UNFRAMED THIN



European Business Schools Ranking 2018